

F. No. RGNAU/5229/01/ADMIN/1430

राजीव गांधी राष्ट्रीय विमानन विश्वविद्यालय  
RAJIV GANDHI NATIONAL AVIATION UNIVERSITY

Office Order No. RGNAU/ESTT/2025/82, Dated September 18, 2025

Ref. : Offer of Appointment Letter No. RGNAU/5229/01/ADMIN/1430/1836,  
dated 11.07.2025

The undersigned is to convey that Shri Shwetanshu Shekhar (Emp. ID : MoCA/NAU/1026) has joined the University on 15<sup>th</sup> September, 2025 (Forenoon) as Hindi Officer on direct recruitment basis in the Pay Level 10 of Pay Matrix Rs.56,100-1,77,500/- as per 7<sup>th</sup> CPC. Shri Shwetanshu Shekhar will draw the Basic Pay to be fixed as per rules in Pay Level-10 and other allowances as admissible under the University Rules.

Shri Shekhar will be on probation for a period of one (01) year from the date of his joining, i.e. 15<sup>th</sup> September, 2025.

  
कुलसचिव / Registrar

To  
Shri Shwetanshu Shekhar [Emp. ID : MoCA/NAU/1026]  
Hindi Officer  
Rajiv Gandhi National Aviation University

Copy for information and necessary action to :

1. All Heads/Coordinators of the Departments/Schools
2. Finance Officer
3. Controller of Examinations
4. Consultant (QAPC)
5. Officer on Special Duty (AAE & HR)
6. System Analyst – to upload on University website
7. Security Officer
8. Engineer (Civil)
9. PS to the Vice Chancellor
10. PS to the Registrar
11. Meeting Section – to report to the Executive Council at its next meeting
12. Personal File / Service Book
13. Office Order File