

**राजीव गाँधी राष्ट्रीय विमानन विश्वविद्यालय**  
**Rajiv Gandhi National Aviation University (RGNAU)**

**NOTIFICATION**

December 31, 2025

**Subject:** Deposit of Semester Fee and Physical Registration for Spring Semester of the Academic Year 2025-26

In pursuance of the provisions of the Rajiv Gandhi National Aviation University Act, 2013, and in accordance with the Statutes, Ordinances, Rules and Regulations of the University relating to academic registration, fee payment and attendance, and further in terms of the Academic Calendar for the Academic Year 2025-26, notified on 11<sup>th</sup> September 2025 with the approval of the Competent Authority, it is hereby notified that the Spring Semester of the Academic Year 2025-26 shall commence from Monday, January 12, 2026.

All students admitted to the B.Tech., BMS, BBA, PGDAO and MBA Programmes are required to report in person, complete physical registration, deposit the prescribed Semester, Hostel and Mess Fees (along with any outstanding dues), and join classes within the stipulated timeline, failing which the provisions of the University Ordinances relating to late registration, fine and non-registration shall apply.

**Schedule for Registration and Commencement of Classes**

<b>Last date for Payment of Semester/Hostel/Mess Fees</b>	January 09, 2026 (Friday)
<b>Reporting at the Hostel</b>	January 10, 2026 (Saturday)
<b>Submission of Physical Registration Form</b>	January 11, 2026 (Sunday)
<b>Commencement of Spring Semester 2025-26</b>	January 12, 2026 (Monday)

**IMPORTANT INSTRUCTIONS**

**1. Mandatory Physical Registration**

All students of B.Tech., BMS, BBA, PGDAO and MBA Programmes shall submit the duly filled Physical Registration Form in the prescribed format, along with proof of fee payment, to the Office of the Controller of Examinations on January 11, 2026.

**2. Commencement of Classes & Attendance**

Classes shall commence from Monday, January 12, 2026. Attendance shall be mandatory from the first day of instruction, as per University Ordinances. No exemption shall be granted for late registration periods.

**3. Payment of Fees**

All students must deposit the Semester Fee, Hostel Fee, Mess Fee and any previous outstanding dues in full on or before 09 January 2026 and send the payment proof on- **ACADEMIC@RGNAU.AC.IN** for reconciliation. Students are advised to complete the payment well in advance to avoid last-minute congestion or technical issues.

**4. Students Availing Educational Loans/Financial Assistance**

Students availing education loans or financial assistance from banks or financial institutions are also required to ensure timely payment of all dues as per the University schedule.

**5. Delay in Bank Disbursement**

In cases where delay in disbursement of loan amount by the bank is anticipated, the student must obtain prior approval of the Competent Authority on or before 08 January 2026 for extension of the payment deadline. Failing this, late fine shall be applicable as per University Rules.

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**6. Bank Coordination for Loan Disbursement**

Students availing educational loans must inform their respective bank branches well in advance regarding the PNB account details of RGNAU and provide requisite documents, including the Grade Sheet, to ensure disbursement by the evening of 09 January 2026. Delay on the part of the bank shall not be accepted as a valid ground for non-payment.

**7. Students Availing Scholarships**

Students receiving scholarships from government or private agencies must ensure that the scholarship amount is credited to the University's designated PNB account before the due date. Alternatively, students may deposit the fees themselves and claim refund after receipt of scholarship funds, as per university norms.

**8. Late Registration up to Seven Days**

A student who fails to complete registration by the due date may be permitted to register within seven days (day of due date + six days) on payment of a late fine of ₹100 per day, subject to approval of the Competent Authority on the recommendation of the Dean of the concerned School and Head/Programme Coordinator, on justified grounds.

**9. Late Registration up to Two Weeks**

Students who fail to register within seven days may be allowed registration up to two weeks from the date of commencement of classes on payment of a late fine of ₹2,500, with the approval of the Chairman, Academic Council, on the recommendation of the Dean and Head/Programme Coordinator, on justified grounds.

**10. Registration Beyond Two Weeks**

Registration beyond two weeks shall be permitted only on genuine medical grounds, supported by the recommendation of the University Medical Officer, Dean of the concerned School and Head/Programme Coordinator, on payment of such late fine as may be decided by the Competent Authority.

**11. Status of Registration**

A student shall not be treated as a registered student unless all prescribed fees and dues are paid in full and the Physical Registration Form is duly submitted and verified.

**12. Hostel and Mess Allotment**

Hostel accommodation and mess facilities shall be provided only after clearance of all current and previous dues.

**13. Fee Payment Receipts**

Students must bring at least two printed copies of the full fee payment receipt- one to be deposited at Hostel Security and one to be attached with the Physical Registration Form.

**14. Venue and Timing of Registration**

Physical Registration for the Spring Semester 2025-26 shall be conducted on January 11, 2026 (Sunday), from 09:00 AM to 05:30 PM, at the Academic Campus of RGNAU. Students must submit the completed Registration Form and payment proof at the designated counters.

**15. Restriction on Non-Registered Students**

Non-registered students shall not be permitted to attend classes and shall be marked absent for the period of non-registration. No relaxation in attendance shall be admissible.

**16. Students Not Availing Hostel/Mess Facilities**

Students not availing hostel and mess facilities shall be required to pay Academic Fee only, as applicable.



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## 17. Applicable Fee Structure


The Semester, Hostel and Mess Fees shall be payable as per the approved fee structure of the University, which are as under:

Programmes	Even/Spring Semester Fees for Academic Year 2025-26	
	For Male Candidates	For Female Candidates
B.Tech. (Aerospace Engineering) & Electronics & Communication Engineering	Academic Fees: ₹ 87,500 /-	Academic Fees: ₹ 79,500 /-
	Hostel Fees (Non-AC): ₹ 72,000 /-	Hostel Fees (Non-AC): ₹ 72,000 /-
	<b>Total Fees: ₹ 1,59,500 /-</b>	<b>Total Fees: ₹ 1,51,500 /-</b>
BBA (Aviation Management)	Academic Fees: ₹ 67,500 /-	Academic Fees: ₹ 61,500 /-
	Hostel Fees (Non-AC): ₹ 72,000 /-	Hostel Fees (Non-AC): ₹ 72,000 /-
	<b>Total Fees: ₹ 1,39,500 /-</b>	<b>Total Fees: ₹ 1,33,500 /-</b>
PGDAO	Academic Fees: ₹ 1,07,500 /-	Academic Fees: ₹ 97,500 /-
	Hostel Fees (Non-AC): ₹ 72,000 /-	Hostel Fees (Non-AC): ₹ 72,000 /-
	<b>Total Fees: ₹ 1,79,500 /-</b>	<b>Total Fees: ₹ 1,69,500 /-</b>
BMS (2024 & 2025 Batch)	Academic Fees: ₹ 57,500 /-	Academic Fees: ₹ 52,500 /-
	Hostel Fees (Non-AC): ₹ 72,000 /-	Hostel Fees (Non-AC): ₹ 72,000 /-
	<b>Total Fees: ₹ 1,29,500 /-</b>	<b>Total Fees: ₹ 1,24,500 /-</b>
MBA- Aviation Management & Aviation in Logistic Management)	Academic Fees: ₹ 1,07,500 /-	Academic Fees: ₹ 97,500 /-
	Hostel Fees (Non-AC): ₹ 72,000 /-	Hostel Fees (Non-AC): ₹ 72,000 /-
	<b>Total Fees: ₹ 1,79,500 /-</b>	<b>Total Fees: ₹ 1,69,500 /-</b>

## 18. Fee shall be deposited in following Bank Account:

**Account Holder** : Rajiv Gandhi National Aviation University (RGNAU)  
**A/C No** : 6917000100090236 (SAVING AC)  
**Bank** : Punjab National Bank (PNB)  
**IFSC** : PUNB0691700  
**MICR CODE** : 229024062  
**Address** : Fursatganj, Amethi, Uttar Pradesh

This is issued with the approval of the Competent Authority.

  
 (Controller of Examinations)  
 RGNAU

## Copy to:

1. All students of B.Tech., BMS, BBA, PGDAO and MBA Programmes
2. All Deans, HoDs, Coordinators, & Faculty Members
3. Finance Officer
4. Registrar
5. Deputy Registrar- Academics
6. Section Officer- Academics
7. Hostel Warden
8. Security Officer
9. Academic Office
10. PS to Vice Chancellor
11. System Analyst- With request to upload notice on University Website



## राजीव गाँधी राष्ट्रीय विमानन विश्वविद्यालय

(संसद के अधिनियम द्वारा स्थापित एक केन्द्रीय विश्वविद्यालय)

**RAJIV GANDHI NATIONAL AVIATION UNIVERSITY (RGNAU)**  
(A Central University Established under an Act of Parliament)

## PHYSICAL REGISTRATION FORM

Academic Year:							
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Semester

Roll No.:									
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Name (in English) (As per 10<sup>th</sup> mark sheet)

Contact No:

(Personal)

(Parents)

+	9	1									
+	9	1									

Hostel Room No:

E-Mail (RGNAU)

Courses  
Registered for:

Course Code	Course Title	Course Credit
	<b>Total Credit</b>	

➤ **Status of Academic Fee (Total Academic Fee + Hostel Fee)** (attached transaction receipt):

Transaction No./UTR No: ..... Date: .....

Amount: .....

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Signature of Student with Date

Signature of DR-Academics

**Approved By**

## Controller of Examinations