

राजीव गांधी राष्ट्रीय विमानन विश्वविद्यालय
RAJIV GANDHI NATIONAL AVIATION UNIVERSITY

ADMINISTRATIVE NOTIFICATION NO. RGNAU/ESTT/2025/111 DATED October 09, 2025

In order to ensure avoidable wastage of resources after any commemorative programme, academic events including seminars, conferences, following measures have been decided for immediate compliance by all concerned in the University and its affiliated Institutions :

- (i) There shall be no use of flower bouquet, memento or any other gift item for receiving or felicitating a Dignitary/Guest.
- (ii) The organizers may use single string of flower, ceremonial **Angvastram** and/or a fruit basket/small plant as an item for welcoming or felicitating a Dignitary/Guest on such occasion.
- (iii) It will be the responsibility of the organizers to distribute the so gifted fruits to the underprivileged children in nearby area, preferably in an Orphanage or a Government School after the programme.

This is issued with the approval of the Competent Authority.

All Heads/Coordinators of the Department / Centre / School / Section / Unit are requested to bring it to the notice of all teaching and non-teaching employees of the University.


कुलसचिव / Registrar
9/10/25

To

1. All Deans
2. All Heads/Coordinators of the Departments/Centre/School/Section/Unit
3. All Faculty-in-Charges
4. Finance Officer
5. Controller of Examinations
6. Officer on Special Duty (AAE&HR))
7. System Analyst – please upload in the University Intranet website
8. PS to Vice Chancellor
9. PS to Registrar
10. Office File

Copy to :

Director, Indira Gandhi Rashtriya Uran Akademi
(an affiliated Institute/Academy of RGNAU)